

Phoebe Wenlock

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Personal Statement

I am a confident, creative young adult with a range of experience in Management, hospitality, child minding and design. I am an outgoing, friendly person and I work well in group scenarios and under pressure. I am looking for an un-paid Internship in order to gain relevant industry experience. My specific interests are in packaging design, motion graphics, and sustainable design.

Experience

Midnight Espresso, Wellington — Barista & Breakfast chef

January 2023 - Current

Making Coffees

Serving customers

Kitchen Management

Short order cooking

Ordering produce

Naumi Hotels, Wellington — Food & Beverage Attendant

March 2022 - September 2022

Taking bookings

Wine pouring

Memorizing Menus

Training new employees

Dealing with customer complaints

Greeting and seating guests

Tea training

Taking Payments

Skills

Customer service

Kitchen Management

Short order Cooking

Barista

Childminding

Cash handling

POS system Knowledge

Adobe Suite

Davinci Resolve

Costume & Design experience

First Aid training

Crowd control training

MES training

References

Available upon request

KiwiRail, Interislander, Wellington — *Cabin Attendant*

November 2021 - February 2022

Stock taking

Shop Managing

Making Coffees

Managing Till

Directing Passengers

Dishes

Babysitting, Paekakariki

January 2018 - November 2021

Child minding in and out of the house.

Education

Massey University, Wellington — *BA Visual Communication Design- in progress*

Feb 2022 - Current

Wellington Highschool, Wellington — *NCEA Level 3*

Feb 2017 - Dec 2021

Projects

NZ Short Film — *Costume Design & Continuity*